

CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION

By Law # 14-09-739

A By-law to Authorize a user fee schedule for all Municipal Departments

WHEREAS Section 390 and 391 of the Municipal Act 2001 authorizes the Council and Local Boards to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of the municipality or the Local Board and for the use of its property;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WHITEWATER REGION ENACTS AS FOLLOWS:

1. All By-Laws or parts of By-Laws previously passed that are inconsistent with the provisions of By-Law 14-09-739 are hereby repealed.
2. That all Council resolutions or similar expressions, whether formal or informal, inconsistent with this By-law shall be deemed to be rescinded.
3. The fees and charges set out on the attached Schedules are hereby imposed and ratified. Set out as follows:

Schedule A - Administration Department

Schedule B - Building and Bylaw Enforcement Department

Schedule C - Public Works Department

Schedule D - Environmental Services Dept.

4. All fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
5. In the event any fee or charge imposed herein remains unpaid after provision of the service or is otherwise in arrears, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in like manner as municipal taxes.
6. Council does hereby delegate to the Chief Administrative Officer of The Township of Whitewater Region, the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration of the fees and charges.
7. The fees set out in this By-Law shall be increased at the rate of inflation, based upon the Consumer Price Index for Ontario, when Council deems it appropriate.

Passed this 17th day of September, 2014.



Mayor Jim Labow



CAO/Clerk Christine FitzSimons

SCHEDULE "A"
TO BY-LAW NUMBER 14-09-739
Amended Sept. 17, 2014

The user fees charged by the **Administration Department** shall be as follows:

I)	Commissioning Documents	\$5.00 / per document
II)	Administrative Research, per half hour (1 hour minimum charge, after first free 15 minutes)	\$30.00
	Realty Information Sheet (per roll number)	\$10.00
III)	Use of Council Chambers	\$20.00 / day
IV)	Burial Permits	\$10.00
V)	Photocopies	\$0.25 / page
VI)	Faxes	\$2.00 / document – Local \$1.00 / page – Long Distance
VII)	Tax Certificates (per roll #)	\$30.00
VIII)	Memorial Hall	\$150.00 / day rental \$25.00 / hour rental
IX)	NSF Cheques	\$30.00
	Golf Shirts	\$30.00
	Township Map	\$10.00
	County Map	\$5.00
X)	Blue Boxes	\$8.00
XI)	Recycling Cart	\$125.00
XII)	Garbage Bags	\$3.00 / bag
XIII)	Garbage Bag Distributor	\$2.75 / bag
XIV)	Cobden Memorial Park Camping Fees	\$15.00 / night (tent with power) \$10.00 / night (tent no power) \$25.00 / night (trailer)
XV)	Boat launch fee for organized fishing tournaments	\$10.00 per boat

(\$5.00 of the fee for LaPasse boat launch will be reimbursed to the Parish for parking. All remaining fees will be reserved for boat launch repairs in LaPasse & Cobden).

Municipal Tax Sales

I)	Title Search and all Lawyers Fees	Actual
II)	Prior to First Notice	\$400.00
	1. Includes all Registered Letters	
	2. Preparation of a Tax Arrears Certificate	
	3. Registration of a Tax Arrears Certificate	
	4. Preparation of Cancellation Certificate	
	5. Registration of Cancellation Certificate	
	6. plus Actual Costs in Item # 1	
III)	Prior to Final Notice	\$600.00
	1. Includes all items in # II	
	2. Mailing of First Notice of Registration	
	3. Preparation of Statutory Declaration	
	4. Registration of Statutory Declaration	
IV)	After Final Notices	\$900.00
	1. Includes all Items in # III	
	2. Preparation of Final Notice of Registration	
	3. Mailing of a Final Notice of Registration	
	4. Preparation of a Statutory Declaration	
	5. Registration of a Statutory Declaration	
V)	Preparation of Extension Agreement	\$100.00
VI)	Sale by Tender	
	1. After Final Notice	\$900.00
	2. Advertising Expenses	*
	3. Preparing a Tax Deed	*
	4. Registration of a Tax Deed	*
	5. Preparation of a Statutory Declaration	Included
	6. Registration of a Statutory Declaration	*
	7. Payment into District Court of Sale Proceeds	*
	8. Administrative Costs for any or all items 2-7	\$250.00
VII)	Sale by Auction	
	1. After Final Notice	\$900.00
	2. Advertising Expenses	*
	3. Auctioneer's Fees	*
	4. Preparing a Tax Deed	*
	5. Registration of a Tax Deed	*
	6. Preparation of a Statutory Declaration	Included
	7. Registration of a Statutory Declaration	*
	8. Payment into District Court of Sale Proceeds	*
	9. Administrative Costs for any or all of items 2-8	\$250.00

*Actual Fees and Disbursement Charges

SCHEDULE "B"
TO BY-LAW NUMBER 14-09-739
Amended Sept. 17, 2014

The user fees charged by the **Building and By-law Enforcement Department** shall be as follows:

1. PLANNING

i)	Official Plan Amendment	\$800.00
ii)	Zoning By-law Amendment	\$600.00
iii)	Letters of Tolerance	\$50.00
iv)	Zoning Opinion (per roll #)	\$30.00
v)	Site Plan Agreement	\$600.00
vi)	Minor Variance Application	\$275.00

Documents and Publications

i)	County Official Plan	\$40.00
ii)	Zoning By-law	\$40.00

2. BUILDING

a) Building Permit fees shall be as follows:

- (i) **Residential** – New, Additions or Extensive Renovations
.40 per square foot (plumbing permit included)
- ii) **Residential** – Accessory Buildings
.35 per square foot
- iii) **Commercial/Industrial/Institutional** – New, Additions or Extensive Renovations
.46 per square foot
- iv) **Commercial/Industrial/Institutional** – Accessory Buildings/Decks
.40 per square foot
- v) **Agricultural** – New Construction, Additions or Extensive Renovations
.12 per square foot
- vi) **Agricultural** – Accessory Buildings – Storage Containers (Silos)
.12 per square foot

**All above categories shall have a minimum building permit fee of \$100.00

vii)	Agricultural – Dry Storage Containers (Grain Silos)	\$50.00
viii)	Installation of Solid Fuel Burning Appliance	\$50.00
ix)	Demolition Permits 600 square foot or less Plus \$2.00 for each additional 100 square feet	\$30.00
x)	Additional Inspection	\$30.00

- xi) Occupancy Permit or Final Inspection after Permit has been revoked. \$50.00
- xii) Change of Use \$150.00
- xiii) Pool Permit \$50.00
- xiv) Transfer of Permit \$30.00
- xv) Deferral of Revocation of Permit \$30.00
- xvi) Transmitter towers & equipment, Tele-communication towers & \$6.00 per thousand equipment, pumping stations, Hydro Sub-stations of construction value
- xvii) New Property Identification Sign and Post for 911 Purposes \$25.00
- xviii) Residential patio decks less than 400 sq. ft. \$50.00
- xix) Demolition (600 sq. ft. or less) \$30.00
(\$2.00 each additional 100 sq. ft.)

b) **Plumbing Permit Fees** – shall be as follows:

- i) Basic Plumbing Fee \$30.00
Plus \$4.00 per fixture
Fixtures included: toilets, bathtubs, shower stalls, wash basin, kitchen sinks, slop sinks, urinals, automatic washers, laundry tubs, drinking fountains, floor drains, roof hoppers, and rain water leaders
- ii) Repair or alteration of plumbing system \$30.00
- iii) Additional Inspection \$30.00

c) **Refunds – Withdrawal of Application or Abandoned Application**

90% - No Review
 50% - Plans Reviewed & Permit Issued
 Permit refunds of less than \$30.00 shall not be issued
 Reviewed Permits – No Refund

Surcharge: 20% surcharge applies to all of the above fees if permit application is received after work has begun.

SEWAGE SYSTEM

TYPE OF APPLICATION	FEE
For approval of a plan of subdivision under the Planning Act R.S.O. 1990 CH. 13	\$75.00 for each lot or block shown on the proposed plan of subdivision
For approval of a condominium	\$125.00 for each on-site sewage system that is proposed for installed up to 10,000 L.

For Approval For Consents Under the Planning Act	\$100.00 for each severance application
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TYPE OF APPLICATION	FEE
Septic Permit for a class 2 sewage system	\$100.00
Septic Permit for a class 3 sewage system	\$100.00
Septic Permit for a class 4 sewage system using a leaching bed	\$245.00 for each bed installed using a leached bed
Septic Permit for a class 4 sewage system using a filter bed	\$280.00 for each bed installed using a filter bed
Septic Permit for a class 5 sewage system	\$150.00
File search fees	\$55.00
Investigations	\$30.00 per hour
Septic permit for a tank change only	\$100.00 per tank

Surcharge: 20% surcharge applied to all of the above fees if permit application is received after work has begun.

3. ANIMAL CONTROL

DOG LICENSE – FEES

For all Sterilized Dogs: Before March 31st in any year \$15.00
 After March 31st in any year \$22.00

For all Unsterilized Dogs: Before March 31st in any year \$20.00
 After March 31st in any year \$27.00

Any such license and registration shall expire on December 31st of each year.

REPLACEMENT TAGS (lost or stolen) \$2.00

IMPOUNDMENT – FEES

(a) First day of impoundment or part thereof
 or all costs incurred whichever is greater \$30.00

(b) Each additional day of impoundment or
 or all costs incurred whichever is greater \$8.00

KENNEL LICENSE – FEES \$50.00

Live Trap Rental \$20.00 – per week
 \$10.00 – add week
 (4 week maximum)

4. **LOTTERY LICENSES**

Bazaar Gaming Event	1.5% of prizes for a bingo 1.5% of prizes for a raffle \$10.00 per wheel of fortune per day
Bingo	2% of prizes
Break Open Ticket	\$12.00/unit
Fair of Exhibition Gaming Event	\$5.00 per blackjack table per day \$5.00 per wheel of fortune per day \$50.00 per merchandise bingo
Loonie Progressive Game	Total number of sessions x \$1.00
Media Bingo	1.5% of prizes
Progressive Bingo Game	Total number of sessions x \$6.00
Raffle	1.5% of prizes (\$5.00 minimum)
Social Gaming Event	\$2.00 per blackjack table \$2.00 per wheel of fortune 1.5% of prizes for a raffle conducted in conjunction with the Social Gaming Event
Special (Monster) Bingo	1.5% of prizes
Super Jackpot	(Full Super Jackpot prize + line prizes) x the number of events x 40% x 1.5%
Total Board Bingo	Number of sessions, multiplied by the maximum payout, multiplied by 1.5%

SCHEDULE "C"
TO BY-LAW NUMBER 14-09-739
Amended Sept. 17, 2014

The user fees charged by the **Public Works Department** shall be as follows:

i) Sewer Snake Rental	\$10.00 per day
ii) Water Turn on and off	\$40.00 each
iii) Water Turn on and off outside working hours	\$100.00 each
iv) Entrance Permit	\$50.00
v) Civic address sign (installed)	\$50.00
vi) Tile Drain Road Crossing Approval	\$100.00

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**Schedule "D"
TO BY-LAW NUMBER 14-09-739
Amended Sept. 17, 2014**

Environmental Services Department User Fees shall be as follows:

Residential Waste (Curb-Side Collection)

Municipal Curb-side Collection (yellow bag)	\$3.00 per bag
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Residential Waste (Ross Landfill Site)

Residential Waste (general)	\$3.00 per bag
Residential Construction & Demolition Waste	\$0.50 per cubic foot
Brush, Leaf & Yard Waste	No Charge
Discarded Furniture	\$5.00 per item
Scrap Metal & non-refrigerated appliances	No Charge
Refrigerated Appliances	\$20.00 per item
Recyclables & Cardboard	No Charge
Batteries	No Charge

Industrial, Commercial & Institutional (IC&I)

IC&I Waste (general) Non-Compacted	\$0.50 per cubic foot
IC&I Waste (general) Compacted	\$0.84 per cubic foot
Construction & Demolition Waste	\$0.50 per cubic foot
Contaminated Soil	\$0.60 per cubic foot
Scrap Metal	No Charge

Scrap Tires – all sizes, NO CHARGE

A request to open the landfill site during non-operating hours shall be subject to a \$20.00 fee.

Residential Blue Box purchase or replacement - \$8.00

Commercial Recycling Blue Bin \$125.00
(96 gallon tippable cart)

Water Sales: \$6.06 per 1000 gallons + \$20.00 loading fee

RV Waste Discharge \$15.00

Contaminated Ground Water \$10.00 per 1000 litres

Sewage Holding Tank Transfer \$100.00 per 1000 litres + \$20.00 off loading